

Moving Planner

2 mths+ before move

- ☐ Select a professional accredited moving company
- ☐ Ask your moving company about pet relocation services
- ☐ Seek a quote off the moving company for exit cleaning services

4 weeks+ before move

- ☐ Keep a list of all incoming mail to advise of change of address
- ☐ Begin to run down supplies of perishable foods
- ☐ Advise your children's school of the move. Make sure the records will be transferred to the new school
- ☐ Check larger items will fit within new home
- ☐ Advise friends and family of move
- ☐ If you are moving overseas make sure you have your visa, check if your ID papers need to be renewed and if you require any vaccinations

2 weeks before move

- ☐ Advise bank(s) of new mailing address
- ☐ Ensure your move is booked in with Palmers and organise insurance
- ☐ Notify post office of redirection of mail - ATO and electoral also
- ☐ Clean out medicine cabinet & collect family dental/medical records
- ☐ Start organising packing if doing this yourself

1 week to go

- ☐ Cancel any regular services such as lawns, pool care or cleaning
- ☐ List essential items you will need on move day
- ☐ Ensure electricity, gas & water services connected at new home
- ☐ Contact suppliers of Foxtel phone/internet and arrange transfer or disconnection

1 day to go

- ☐ Make sure gas, electricity & water meters have been read
- ☐ Defrost Fridge & Freezer and remove all food
- ☐ Drain fuel from lawn mower & other machinery
- ☐ Empty Rubbish Bins
- ☐ You will receive a phone call from our office to confirm the time of arrival

On the big day

- ☐ Take all valuables, medicine & important documents with you (e.g passport...)
- ☐ Make sure all taps are turned off
- ☐ Check gas, electrical switches and lights
- ☐ Lock doors & windows
- ☐ Check & double check nothing has been left behind

Your new home

- ☐ Check that you have all keys & relevant instructions to your new home
- ☐ At the completion of unloading, check all is to your satisfaction
- ☐ Begin to unpack your household items. the kitchen is a good start
- ☐ Smile and say hello to your new neighbours

Get Cracking

